

CARVER COUNTY LIBRARY SYSTEM

Minutes of the Regular Meeting
Victoria City Conference Room
4:30 p.m. Regular Board Meeting
May 10, 2016

Call to Order: Library Board President, Linnea Chrest, called the meeting to order at 4:30 p.m.

Board Members Present: Linnea Chrest, Gwen Kuhrt, James Weygand, Wayne Mortenson, Barbara Colhapp

Absent: None

Library Staff Present: Heidi Hoks (Library Director), Kathy Bognanni (CN/VC Branch Manager), Janet Karius (CH Branch Manager), Paul Ericsson (NYA, WT, WAC Branch Manager)

County Staff & Officials: Gayle Degler (County Commissioner / Library Board Liaison / MELSA Advisory Board), Laurie Hokkanen (Victoria City Manager)

Approval of Agenda:

W.Mortenson / J.Weygand to approve the agenda of the May 10, 2016 Library Board meeting as presented with addition of Action item 5.2: Phase fund request. Passed unanimously.

Approval of Minutes of Meeting:

B.Colhapp / Gwen Kuhrt moved to approve the minutes of the April 12, 2016 Library Board meeting as presented. Passed unanimously.

Introduction of Visitors:

Laurie Hokkanen, Victoria City Manager spoke about developments in the City of Victoria, including number of home permits issued so far this year (33), the work on roads, a potential downtown residential development across the street from the Library, and that the City adopted a new Downtown Master Plan. She also answered questions from Library Director H. Hoks and other Board members.

Action Items

5.2 Phase fund request: *W.Mortenson / B.Colhapp* to approve the request to have \$33,000 of the Carver County Library Phase Fund account at MELSA to be appropriated to the Library with \$30,000 for digital content (eBooks) and \$3,000 for iPods. Passed unanimously.

Unfinished and New Business:

6.1 Victoria Library – Evaluation of New Model Components

Director Hoks presented the contents of the evaluation of the Victoria Library after one year of operation. She reported on the results attained for a list of hypotheses that were identified in the planning of the Victoria Library. H.Hoks credited Library Systems Administrator Debbie Kitt and Victoria Branch Manager Kathy Bognanni for their work on developing of the evaluation tool along with herself. She informed the Board that the Victoria Library collection will move out of the opening day collection status on a gradual basis due to the busy summer season. Large Print and Media will accept holds beginning in July, and the other collections will begin in September. Victoria Library will be encouraged to gain the support of the Friends of the Victoria Library for a Lucky Day collection.

Administrative Reports – Library Director’s Report:

The Library Director’s report and budget report were submitted in Board Packet.

Administrative Reports – Division Deputy Director’s Report:

Division Deputy Director – none

Trustee and Commissioner Reports:

Branch Reports were submitted in Board Packet.

Service of the Month:

Information about the May Service of the Month – “AskMN.org” was submitted in Board Packet.

Media Packet:

The Media Packet with the June 2016 Calendar and copies of press materials was submitted in the Board Packet.

Adjournment:

W.Mortenson /J. Weygand to adjourn meeting at 5:43 p.m. Passed unanimously.

Next Meeting: Mayer City Hall Conference Room at 4:30 pm on Tuesday, June 14, 2016

Respectfully submitted by Janet Karius for James Weygand, Secretary