

CARVER COUNTY LIBRARY SYSTEM

Minutes of the Regular Meeting
Chanhassen Library, Longfellow Conference Room
4:30 p.m. Regular Board Meeting
February 9, 2016

Call to Order: Library Board President, Linnea Chrest, called the meeting to order at 4:28 p.m.

Board Members Present: Linnea Chrest, Barbara Colhapp, Gwen Kuhrt, James Weygand

Absent: Wayne Mortensen

Library & Library Foundation Staff Present: Heidi Hoks (Library Director), Kathy Bognanni (Chanhassen/Victoria Branch Manager), Paul Ericsson (Norwood Young America, Watertown, Waconia Branch Manager), Janet Karius (Chaska Branch Manager), Debbie Kitt (Library Systems Administrator)

County Staff & Officials: Todd Gerhardt (Chanhassen City Manager)

Absent: Gayle Degler (County Commissioner / Library Board Liaison) ; Nick Koktavay (Division Deputy Director)

Approval of Agenda:

- *B. Colhapp / J. Weygand* to approve the agenda of the February 9, 2016 Library Board meeting as presented. Passed unanimously.

Approval of Minutes of Meeting:

- *B. Colhapp / J. Weygand* moved to approve the minutes of the January 12, 2016 Library Board meeting as presented. Passed unanimously.

Introduction of Visitors:

Todd Gerhardt, the Chanhassen City Manager provided an update on the City of Chanhassen's population growth, parks, trails, sidewalks, employment, housing starts, senior housing, commercial development and roads. He also answered questions from Library Director H. Hoks and other Board members.

Action Items – Election of Technology/Web Committee and Facility Committee members

- *J. Weygand / B. Colhapp* moved to nominate the following Board members for 2016 Committee assignments:
Wayne Mortensen as Facility Committee liaison and Gwen Kuhrt as Technology/Web Committee liaison. Passed unanimously.

Action Items – Approval of Policies:

- *J. Weygand / B. Colhapp* moved to approve with recommended changes the Materials for Posting or Distribution policy. Passed unanimously.

Unfinished and New Business:

- Newly appointed Library Board member, Gwen Kuhrt was introduced by Library Director H. Hoks.
- Library Legislative Day is Thursday, March 3rd. An invitation to attend and participate in this event at the Capitol building in St. Paul was extended to Board members by Director H. Hoks.
- Library Systems Administrator, Debbie Kitt presented information about the MELSA pilot program, smART pass, which makes available for check out to library card holders, passes to 16 different museums, theaters, and other similar organizations. The pilot program begins March 1st and will run for six months before a formal evaluation.
- Budget Work Session – *B. Colhapp / J. Weygand* moved to table this discussion. Passed unanimously.

Administrative Reports – Library Director’s Report:

- The Library Director’s report and budget report were submitted in Board Packet.
- Team Updates - none

Administrative Reports – Division Deputy Director’s Report:

- Division Deputy Director – none

Trustee and Commissioner Reports:

- Branch Reports were submitted in Board Packet.
- It was requested by J. Weygand that comments made by library users be included in reports.

Service of the Month:

Information about the February “Service of the Month – Free Tax Help Sponsored by Carver County Library” was submitted in Board Packet.

Media Packet:

The Media Packet with the March 2016 Calendar and copies of press materials was submitted in the Board Packet.

Adjournment:

G. Kuhrt / J. Weygand moved to adjourn meeting at 6:00 p.m. Passed unanimously.

Next Meeting: City of Cologne Conference Room at 4:30 pm on Tuesday, March 8, 2016

Respectfully submitted by Janet Karius for James Weygand, Secretary