

CARVER COUNTY LIBRARY SYSTEM

Minutes of the Regular Meeting
City of Chaska, City Hall Conference Room
4:30 p.m. Regular Board Meeting
September 8, 2015

Call to Order: Library Board President, Linnea Chrest, called the meeting to order at 4:30 p.m.

Board Members Present: Linnea Chrest, Barbara Colhapp, Mark Peterson, Wayne Mortensen

Absent: James Weygand

Library & Library Foundation Staff Present: Heidi Hoks (Library Director), Kathy Bognanni (CN/VC Branch Manager), Janet Karius (CH Branch Manager), Paul Ericsson (NYA, WT, WAC Branch Manager), Tatiana Staravoitau (Administrative Assistant)

County Staff & Officials: None

Absent: Gayle Degler (County Commissioner / Library Board Liaison)
Tom Vellenga (Division Director)

Approval of Agenda:

- *W. Mortensen/M. Peterson* to approve the agenda of the September 8, 2015 Library Board meeting as presented. Passed unanimously.

Approval of Minutes of Meeting:

- *B. Colhapp/W. Mortensen* moved to approve the minutes of the July 14, 2015 and August 11, 2015 Library Board meeting as presented. Passed unanimously.

Introduction of Visitors:

None

Action Items – Approval of Policies:

- *W. Mortensen/M. Peterson* approved with recommended changes to the Donations & Fines and Fees policies.

Unfinished and New Business:

- *B. Colhapp/W. Mortensen* to approve the 2016 Board Meeting Dates, Time and Locations schedule.
- *B. Colhapp/W. Mortensen* to approve the 2016 Library Holidays/Hours schedule.
- *W. Mortensen / B. Colhapp* to approve the recommended changes to 2015 Carver County Fine and Fees schedule.
- *2015 MLA* Conference will be held on October 8-9 at St. Paul River Center. The Library Board Members were welcomed to register by September 17.

Administrative Reports – Library Director’s Report:

- The Library Director’s report and budget report were submitted in Board Packet.

Team Updates

- none

Administrative Reports – Assistant County Administrator’s Report:

- Interim Division Director – none

Trustee and Commissioner Reports:

Branch Reports were submitted in Board Packet.

MELSA report from Commissioner Degler:

MELSA report was submitted in Board Packet.

Library Foundation of Carver County:

The Library Foundation report was submitted in Board Packet.

Adjournment:

W. Mortensen / B. Colhapp to adjourn meeting at 5:50 p.m. Passed unanimously.

Next Meeting: Norwood Young America Library at 4:30 pm on Tuesday, October 13, 2015

Respectfully submitted by Tatiana Staravoitau for James Weygand, Secretary