

CARVER COUNTY LIBRARY SYSTEM

Minutes of the Regular Meeting
City of Watertown, City Hall Conference Room
4:30 p.m. Regular Board Meeting
July 14, 2015

Call to Order: Board Secretary, James Weygand, called the meeting to order at 4:35 p.m. Board President, Linnea Chrest, took charge of the meeting upon arrival; this occurred after agenda was approved.

Board Members Present: James Weygand, Linnea Chrest, Wayne Mortensen, Barbara Colhapp, Mark Peterson

Absent: none

Library & Library Foundation Staff Present: Heidi Hoks (Library Director), Kathy Bognanni (CN/VC Branch Manager), Janet Karius (CH Branch Manager), Paul Ericsson (NYA, WT, WAC Branch Manager), Tatiana Staravoitau (Administrative Assistant), Tari Clay (Volunteer Coordinator)

County Staff & Officials: None

Absent: Gayle Degler (County Commissioner / Library Board Liaison)
Nick Koktavy (Interim Division Director)

Approval of Agenda:

- *B. Colhapp / W. Mortensen* to approve the agenda of the July 14, 2015 Library Board meeting as presented. Passed unanimously.

Approval of Minutes of Meeting:

- *W. Mortensen / J. Weygand* moved to approve the minutes of the June 9, 2015 Library Board meeting as presented. Passed unanimously.

Introduction of Visitors:

Watertown City Administrator, Shane Fineran expressed his appreciation for the contribution the library provides the community. He gave City construction updates including the bridge build, intersection projects, residential buildings, Community Park and trails. He also noted that Tour de Tonka route was approved for Watertown.

Action Items – Approval of Policies:

W. Mortensen / M. Peterson approved with recommended changes to the Friends and Employee Recognition Review policies.

Unfinished and New Business:

- James Weygand attended County Budget hearing meeting this morning, July 14.
- The Library Board suggested Public Forum on Legislators invitation.
- A Board retreat is being planned for September 15 from 9 a.m.-3:30 p.m. at Charlson Meadows

Administrative Reports – Library Director’s Report:

- The Library Director’s report and budget report were submitted in Board Packet.
- Team Updates- The presentation on Tax Assistance Program was given by Tari Clay, Volunteer Coordinator and handouts were distributed to the Library Board Members.

Administrative Reports – Assistant County Administrator’s Report:

- Interim Division Director – none

Trustee and Commissioner Reports:

Branch Reports were given by Board Members.

MELSA report from Commissioner Degler:

None

Library Foundation of Carver County:

- The Foundation decided to support the Library’s request to raise funds to be used to purchase e-audio books.
- Sue Hall, from St. Paul Friends, spoke suggesting ways to increase board membership and how to fundraise.

Adjournment:

B. Colhapp/M. Peterson to adjourn meeting at 6:00 p.m. Passed unanimously.

Next Meeting: Chaska City Hall, Valley Conference Room at 4:30 pm on Tuesday, August 11, 2015

Respectfully submitted by Tatiana Staravoitau for James Weygand, Secretary