

CARVER COUNTY LIBRARY SYSTEM

Minutes of the Regular Library Board Meeting
City of Cologne – City Hall conference Room
October 8, 2019, 4:30 p.m.

Call to Order: Matt Udermann called the meeting to order at 4:32 p.m. A quorum was not met.

Board Members Present: Gwen Kuhrt, Matt Udermann

Absent: Frank Foss, Donna Stacken

Library Staff Present: Heidi Hoks (Library Director); Patrick Jones (CN/VC Branch Manager); Paul Ericsson (NYA, WT, WAC Branch Manager); Jodi Edstrom (CH Branch Manager); Kristin Schneider (Youth Services Librarian-Victoria & Chanhassen)

County Staff & Officials: Gayle Degler (Commissioner)

Other: Jim Weygand

Approval of Agenda:

- No approval due to no quorum. A request was made to move Kristin Schneider's presentation to the beginning of the meeting.

Approval of Minutes of Meeting:

- No approval due to no quorum. Tabled until next meeting.

Public Comment / Introduction of Visitors:

- Jesse Dickson, City Administrator of Cologne was unable to attend.
- Jim Weygand commented on growth of children in Carver County and the upcoming Eastern Carver County District 112 referendum.

Action Items:

- Policy Review – Meeting Room Policy and Internet and Wireless Acceptable Use Policy – tabled until next meeting for further discussion and a vote due to no quorum being met.
- 2020 Board Meeting Dates, Times, and Locations. City of Carver meeting location will be at Church by the River. A vote to approve will commence at the next meeting.
- Proclamation to celebrate service. Matt Udermann asked if a proclamation to celebrate Barb Colhapp's service could be made. Commissioner Degler will take this request to the other commissioners. Consensus was met.
- Board vacancy – Due to the resignation of Barb Colhapp, a library board position opening is available from Commissioner Degler's district. Applications must be submitted for this board position.
- Addition by Heidi Hoks – November's Library Board meeting will be held in Waconia with extended time. Susan Blotz will ask board members and others attending to allow for extended time. Heidi suggested that no December Library Board meeting be held, but instead asked for a couple of board members to work with Heidi on the budget.

Unfinished and New Business:

- Cluster Feature: Chanhassen & Victoria Libraries.
 - Tabled to next month
- Summer Reading Program Report
 - Paul Ericsson reported on the goals and outcomes of the Summer Reading Program, as well as how participation is measured. Paul gave an overview of the program, incentives, and programming offered throughout the libraries as well as the storytime schedule. Additionally, Paul shared growth with Beanstack, partnerships, outreach, and theme. Packets were submitted for board members which included the budget and statistics.
- Discussion Items:
 - Follow-Up
 - 24/7 libraries' White Paper. Matt Udermann summarized the white paper for the group to consider.
 - Self-publishing. Jodi Edstrom shared a report regarding opportunities in the library for writers to self-publish, including an overview of MNWritesMnReads.

Administrative Reports – Library Director's Report:

- The Library Director's report and budget were submitted in Board Packet. Heidi Hoks reported that budget increase requests for next year are moving forward. Heidi also shared information about an opportunity for four staff members to attend EXCITE Transformation Bootcamp due to an IMLS Grant.

Team Updates

- Chair of Youth Services Team, Kristin Schneider, submitted a year-end report to the board and shared three highlights:
 - NACo Award for Preschool STEM Storytimes
 - 1,000 Books Before Kindergarten program continuing to grow
 - Police Officer Storytime piloted at Chaska Library

Division Director

- Not present at the meeting.

Trustee and Commissioner Reports:

- Branch Reports were submitted in the Board Packet.
- Gwen Kuhrt reported on a successful Friends of the Chanhassen Library booksale.
- Referendum was discussed in relation to building a new Chaska Library.
- MELSA – Commissioner Degler reported on discussion at MELSA regarding increased funding from the state legislature, as well as MacMillan placing an embargo on library ebooks.

Correspondence/Additional info:

- Jim Weygand shared that March 31st is Library Legislative Day. Jim also reported that MLA has added a \$10 membership for Friends and Advocates.
- Heidi Hoks shared that the Library Foundation has chosen a fundraising project to possibly work with Chanhassen Dinner Theatre.

Media Packet:

- The Media Packet with copies of press materials was submitted in the Board Packet.

Adjournment:

- No motion to adjourn due to no quorum.

Next Meeting: November 12, 2019 at 4:30 p.m. at the Waconia Library Activity Room

Respectfully submitted by Jodi Edstrom for the Library Board Secretary