

CARVER COUNTY LIBRARY SYSTEM

Minutes of the Regular Library Board Meeting
Norwood Young America Library Conference Room
June 11, 2019, 4:30 p.m.

Call to Order: Matt Udermann called the meeting to order at 4:30 p.m. A quorum was met.

Board Members Present: Barbara Colhapp, Frank Foss, Gwen Kuhrt, Donna Stacken, Matt Udermann

Absent:

Library Staff Present: Heidi Hoks (Library Director) ; Patrick Jones (CN/VC Branch Manager) ; Paul Ericsson (NYA, WT, WAC Branch Manager) ; Jodi Edstrom (CH Branch Manager) ; Bob Lincoln (Library Systems Administrator)

County Staff & Officials: Gayle Degler (Commissioner) ; Kate Hull (County IT)

Other: Jim Weigand, Steve Helget,

Approval of Agenda:

- *Barbara Colhapp / Gwen Kuhrt* moved to approve the agenda of the June 11, 2019 Library Board meeting. Passed unanimously.

Approval of Minutes of Meeting:

- *Gwen Kuhrt / Barbara Colhapp* moved to approve the minutes of the May 14, 2019 Library Board meeting as presented, noting that the location for the June meeting was correct but that the address for the June meeting was incorrect. Motion approved unanimously.

Public Comment / Introduction of Visitors:

- Board President Matt Udermann called for public comment, and then closed the agenda for public comment at 4:33, with no one from the public requesting to comment.
- NYA City Administrator Steve Helget gave an update on news items and developments in the City of NYA, including updates on the State's project for mill and overlay on US212 in 2020, and the recent vacancy in the Mayor position. Q&A followed.

Action Items:

- None.

Unfinished and New Business:

- Technology and IT Update. Bob Lincoln and Kate Hull provided an update and slide presentation describing new initiatives. Highlights included:
 - I-Tiva telephone notification system
 - Sierra, including anticipated upgrade as well as upcoming contract renewal
 - Carousel digital sign system
 - Bibliotheca (RFID), including troubleshooting system problems and new contract
 - Virtual Library Card project

Unfinished and New Business continued...

- Discussion topic for the meeting:
 - Library hours of service. Tabled for next meeting.
 - Meeting Room Space

Administrative Reports – Library Director’s Report:

- The Library Director’s report and budget report were submitted in Board Packet and reviewed at the meeting. Heidi Hoks highlighted the Youth Services Team STEM storytime project that received a NaCo award and answered questions.
- Question from Gwen Kuhrt regarding Overdrive eBook service and other eResources.

No Team Updates

Trustee and Commissioner Reports:

- Branch Reports were submitted in the Board Packet and highlights provided by Branch Managers.

Media Packet:

- The Media Packet with copies of press materials was submitted in the Board Packet.

Adjournment:

- *Gwen Kuhrt / Barbara Colhapp* moved to adjourn meeting at 6:06 p.m. Passed unanimously.

Next Meeting: July 9, 2019 at the Mayer City Hall Council Chambers (413 Bluejay Ave N, Mayer, MN)

Respectfully submitted by Paul Ericsson for the Library Board Secretary