

CARVER COUNTY LIBRARY SYSTEM

Minutes of the Regular Meeting
Chanhassen Library Longfellow Room
4:30 p.m. Regular Board Meeting
January 9, 2018

Call to Order: Gwen Kuhrt called the meeting to order at 4:30 p.m.

Board Members Present: Gwen Kuhrt, Barb Colhapp

Absent: Tom O'Connor

Library Staff Present: Heidi Hoks (Library Director) ; Janet Karius (CH Branch Manager) ; Paul Ericsson (NYA, WT, WAC Branch Manager) ; Mary Wilson (CN Circulation Supervisor) ; Maren Wilbur (CN Librarian)

County Staff & Officials: Gayle Degler (County Commissioner / Library Board Liaison)

Guests: Todd Gerhardt (Chanhassen City Manager), Jim Weygand (President of MLA's Trustee and Advocates division)

Approval of Agenda:

- *No quorum*

Approval of Minutes of Meeting:

- *No quorum*

Public Comment / Introduction of Visitors:

- Todd Gerhardt, Chanhassen City Manager provided a report on what is shaping the future of the City of Chanhassen including the growth of the Chanhassen Recreation/Fitness Center and the celebration of the city's 50th anniversary. Improvements to the infrastructure include the capital replacement schedule of the park system and a second water treatment plant. Other developments include the growth in number of fitness facilities and improvements to the city's website and City Hall facility.

Action Items

- None

Unfinished and New Business:

- **Teams and Library Work Groups – 2018 Assignment**
Library Director Heidi Hoks shared a document that outlines staff teams and work groups and explained how the groups are formed and that work assignments follow strategic plan goals and objectives

Administrative Reports – Library Director's Report:

- Library Director Heidi Hoks gave an update on the Library's budget and 2017 financial report noting that the report is not final and closing out the year will take a few more months.

Team Updates -2017 Adult Team Report

- Outgoing Adult Services Team chair Mary Wilson and new Team chair Maren Wilbur gave a report on the past year's activities of the Team and looked ahead to 2018 including the Winter Adult Reading Program currently occurring in all library branches.

Trustee and Commissioner Reports:

- Branch Reports were submitted in Board Packet.

Media Packet:

- The Media Packet with the February 2018 Calendar and copies of press materials was submitted in the Board Packet.

Adjournment:

- Meeting adjourned at 5:50 p.m.

Next Meeting: Tuesday March 13 at 4:30 p.m. in the City of Carver, Carver Place.

Respectfully submitted by Janet Karius for Library Board Secretary.