

CARVER COUNTY LIBRARY BOARD

Minutes of the Regular Meeting
City of Carver, Carver Place, 113 3rd St E.
4:30 p.m. Regular Board Meeting
March 13, 2018

Call to Order: No quorum

Board Members Present: Gwen Kuhrt

Absent: Barb Colhapp and Tom O'Connor

Library and Library Foundation Staff Present: Heidi Hoks (director), Paul Ericsson (NYA, WT, WAC Branch Manager, Janet Karius (CH Branch Manager), and Patrick Jones (CN, VC Branch Manager)

County Staff & Officials: None

Guests: Brent Mareck, City of Carver City Manager and Jim Weygend (MLTA President)

Approval of Agenda

- No quorum

Approval of the Minutes of the January 9, 2018 meeting

- No quorum

Public Comment/Introduction of Visitors:

- **Brent Mareck, City of Carver City Manager** discussed new elementary school, City Hall project, 500 lots in stages of development, new businesses also moving to city, downtown reconstruction projects, and announcement of new city planner. With location near Chaska, citizens are served by Carver Express. Janet discussed programs brought to Carver citizens by Chaska staff. Heidi discussed bringing technology programs to Carver Place.
- **Jim Weygend (President of MLA Trustee and Advocates division)** discussed Library Legislative Day

Action Items:

- Election of 2018 Library Board officers: no quorum
- Appointment to Library Foundation: no quorum

Unfinished and New Business

- Welcome to New Library Board Members: Applicants for vacant board positions. Tom O'Connor resigned from the Library Board.
- Teams and Library Work Groups: Discussed at January meeting.
- Winter Reading Program report: Janet K. reported on Winter Reads Adult Reading Program and distributed document with photos, summary, and statistics.
- Budget work session: Requests for 2019 is for staff in western libraries.

Administrative Reports

- Budget Update: Heidi Hoks: MELSA dollars do not come until fall. Rollovers and RBA are not reflected in budget.
- Library Director Heidi Hoks (report enclosed): Discussion of bids for CN Wilder meeting room project, discussion of task forces (readers' advisory, reference, and technology) related to training. Interviews for System Administrator position are through, offer made, and waiting for acceptance. Foundation Board meeting on 5 March 2018 cancelled; next meeting will be in May.
- Team Updates: Paul provided update on youth services team initiatives (summer reading, STEM Storytimes funded through LSTA, and 1000 Books Before Kindergarten).

- Branch Manager Update: Each Branch Manager provided highlights of recent programs / services.
- Division Deputy Director: Nick Kuktavy did not attend.

Trustee & Commissioner Reports

- None

Correspondence/Additional info:

- None

Media Packet

- The Media Packet with the January and February 2018 calendars and copies of press materials was submitted in the Board Packet.

Adjournment

Next Meeting: Tuesday, April 10, 2018 at 4:30 in the Waconia Library meeting room.

Respectfully submitted by Patrick Jones for Library Board Secretary