

CARVER COUNTY LIBRARY SYSTEM

Minutes of the Regular Meeting

Cologne City Hall

4:30 p.m. Regular Board Meeting

October 10, 2017

Call to Order: Library Board President Gwen Kuhrt called the meeting to order at 4:33 p.m.

Board Members Present: Gwen Kuhrt, Linnea Chrest, Barbara Colhapp, Wayne Mortensen, Tom O'Connor

Library Staff Present: Heidi Hoks (Library Director); Kathy Bognanni (CN/VIC Branch Manager); Paul Ericsson (NYA, WT, WAC Branch Manager); Janet Karius (CH Branch Manager); Jodi Edstrom (Youth Services Team Chair)

County Staff & Officials Present: Gayle Degler (County Commissioner/Library Board Liaison)

Approval of Agenda: *Wayne Mortensen/Linnea Chrest* moved to approve the agenda of the October 10, 2017 Library Board meeting as presented. Passed unanimously.

Approval of Minutes of Meeting: *Tom O'Connor/Barbara Colhapp* moved to approve the minutes of the September 12, 2017, Library Board meeting as presented. Passed unanimously.

Public Comment/ Introduction of Visitors): Jesse Dickson, Cologne City Administrator, provided information about recent developments in the City of Cologne. He mentioned 35 new home builds in 2017, future redevelopment ideas, progress on the new water plant, and the growth of the charter school.

Jim Weygand reported that the MLA conference Trustees program had a good turnout. Their big annual meeting will be on Legislative Day. Next year, MLA will be in St. Cloud, October 11 & 12, 2018.

Action items:

5.12 Approval of Fines and Fees Schedule. Two changes were made to the Fines and Fees Schedule. A \$3.00 1G flash drive was added, and \$2.00 earbuds were added. *Barbara Colhapp/Tom O'Connor* moved to approve the changed Fines and Fees Schedule. Passed unanimously.

5.2 Establish Library Board Meeting dates and locations. The August 14, 2018 Library Board meeting will be held at the Victoria Recreation Center rather than at the Victoria Fire Hall. *Wayne Mortensen/Linnea Chrest* moved to approve the 2018 Library Board Meeting dates and locations. Passed unanimously.

Unfinished and New Business:

6.1 Fall Foundation Fundraising Event Update: Heidi Hoks reminded the board of the October 25th fundraising event at Dolce Vita Wine Shop in Chaska from 6:30-8:30 p.m. Tickets are available at all libraries.

6.2 2017 Summer Reading Program Report: Western Libraries Branch Manager Paul Ericsson summarized the 2017 Carver County Library Summer Reading Program and handed out an executive summary. Branch reports will be online. He reminded the group of the summer reading goals to avoid the summer slide and increase reading comprehension skills. As children progressed through the program, they received a free book, and participated in raffles for Minnesota State Fair, Minnesota Twins, and Crayola Experience admission tickets. Performers, learning workshops, and enhanced storytimes were part of the summer experience. Beanstack was a new management and public engagement tool that was used with the program this summer. Next year's budget requests from Friends groups and the Foundation are expected to remain the same as 2017.

6.3 Update on Public Services Division annual meeting: This Carver County division meeting is held once a year and will be held on October 10, 2017, at the Curling Center in Chaska. The library is part of this division. The focus areas identified at last year's meeting were: staff development, innovation, and environmental services. Those teams will report on progress at this year's meeting.

6.4 Preview of 2018-2022 Carver County Library Strategic Plan: Heidi Hoks distributed the plan, asked the library board to review it before the next meeting, and noted that she would ask the board to approve it at the November board meeting. She particularly pointed out the Promises that are part of the plan and the connections between the library plan and the county strategic plan.

Staff and residents were interviewed in developing the plan.

Administrative Reports

7.1 Budget Update: Heidi Hoks noted that the budget is generally on track. She pointed out the MELSA reimbursement for switches and mentioned that data expenditures will be partially reconciled in 2018.

7.2 Library Director: The Director's report stands as printed.

7.3 Team Updates---Youth Services: Jodi Edstrom described Youth Services Team's activities over the last year and a half. Some of these included winter storywalks, Waconia ACT prep sessions, The Middle new children's area at Chanhassen Library, 3D printing for teens, an e-audio MELSA grant for the Western Libraries, and additional outreach activities.

7.4 Division Deputy Director none

Trustee & Commissioner Reports

- Branch reports were submitted in the Board Packet.
- MELSA: Gayle Degler distributed a report.
- Library Foundation of Carver County: Barbara Colhapp reported that the Foundation has \$56, 017.

Media Packet

- The Media Packet with the November 2017 Calendar and copies of September press materials was submitted in the Board Packet.

Adjournment: *Tom O'Connor/ Wayne Mortensen* moved to adjourn the meeting at 6:03 p.m. Passed unanimously.

Next Meeting: Tuesday, November 14, 2017—Chanhassen Library, Longfellow Conference Room

Respectfully submitted by Kathy Bognanni for the Library Board Secretary.