

CARVER COUNTY LIBRARY SYSTEM

Minutes of the Regular Meeting
Chanhassen Library Room
4:30 p.m. Regular Board Meeting
January 10, 2017

Call to Order: Gwen Kuhrt called the meeting to order at 4:30 p.m.

Board Members Present:, Gwen Kuhrt, Barbara Colhapp, Tom O'Connor

Absent: Linnea Chrest, Wayne Mortensen

Library & Library Foundation Staff Present: Heidi Hoks (Library Director) ; Kathy Bognanni (CN/VC Branch Manager) ; Paul Ericsson (NYA, WT, WAC Branch Manager) ;

County Staff & Officials: Gayle Degler (County Commissioner / Library Board Liaison ; Todd Gerhardt – Chanhassen City Manager ; Jim Weygand – MN Library Association

Absent: Nick Koltavy, Deputy Division Director

Approval of Agenda:

- Item 5.2 & 5.3 tabled
- *Barbara Colhapp / Gwen Kuhrt* to approve the agenda of the January 10, 2017 Library Board meeting with changes. Passed unanimously.

Approval of Minutes of Meeting:

- *Barbara Colhapp / Gwen Kuhrt* moved to approve the minutes of the December 13, 2016 Library Board meeting as presented.

Introduction of Visitors:

Todd Gerhardt, Chanhassen City Manager gave a presentation about current issues in the City of Chanhassen. Items discussed included residential development, commercial development, financial status of the City, and development of roads, especially Highway 101.

Action Items – Approval of Policies:

- Branch Manager Janet Karius gave background information on the policy review cycle. Handout included “Carver County Board of Commissioners Board Operating Rules”. The policy review cycle was tabled for the February 2017 Library Board meeting.

Unfinished and New Business:

- Library Board toured the new “The Middle Area” and the refurbished “Fireplace Area” of the Chanhassen Library
- Reviewed the funds raised at the Foundation’s “Barnes & Noble” fundraiser event.
- Remaining items 6.3-6.6 were postponed to the next meeting due to concerns for the weather and safe travel home for the Board members.

Administrative Reports – Library Director’s Report:

- The Library Director’s report and budget report were submitted in Board Packet and reviewed at the meeting. She highlighted that fees are down due to reduced fees and that eBooks by their nature do not generate overdue fines. There was also discussion of the new format of the printed monthly calendar

Team Updates

- None scheduled for presentation

Administrative Reports – Division Deputy Director’s Report:

- Division Deputy Director – none

Trustee and Commissioner Reports:

- Branch Reports were submitted in Board Packet.
- Jim Weygand reported about efforts of MLA, including Legislative Day on Feb. 20, and advocacy for libraries.

Media Packet:

The Media Packet with the February 2017 Calendar and copies of press materials was submitted in the Board Packet.

Adjournment:

Tom O’Connor / Barbara Colhapp to adjourn meeting at 5:55 p.m. Passed unanimously.

Next Meeting: Chaska Library Conference Room at 4:30 pm on Tuesday, February 14, 2017

Respectfully submitted by Paul Ericsson for Library Board Secretary