

CARVER COUNTY LIBRARY SYSTEM

Minutes of the Regular Meeting
Chanhassen Library
4:30 p.m. Regular Board Meeting
November 8, 2016

Call to Order: Library Board President, Linnea Chrest, called the meeting to order at 4:30 p.m.

Board Members Present: Linnea Chrest, Gwen Kuhrt, James Weygand, Barbara Colhapp

Absent: Wayne Mortensen

Library Staff Present: Heidi Hoks (Library Director), Kathy Bognanni (CN/VC Branch Manager), Janet Karius (CH Branch Manager), Paul Ericsson (NYA, WT, WAC Branch Manager), Kristin Hahn (CH Circulation Supervisor), Sara Simpson (Library intern)

County Staff & Officials: Gayle Degler (County Commissioner / Library Board Liaison / MELSA Advisory Board)

Approval of Agenda:

J. Weygand / G. Kuhrt moved to approve the agenda of the November 8, 2016 Library Board meeting as presented. Passed unanimously.

Approval of Minutes of Meeting:

J. Weygand / B. Colhapp moved to approve the minutes of the October 11, 2016 Library Board meeting as presented. Passed unanimously.

Introduction of Visitors:

None

Action Items

5.1 Policy Review: Library Foundation Policy

G. Kuhrt / B. Colhapp moved to approve the Library Foundation Policy with the provision that the Policy will be reviewed by the Carver County Attorney for possible recommendations of additional content. Passed unanimously.

5.2 Establish 2017 Board Meeting Dates, Times and Locations

B. Colhapp / J. Weygand moved to approve the list of 2017 Board meeting dates, times, and locations as presented. Passed unanimously.

5.3 Naming Rights for Waconia Summer Reading Program

Director Hoks informed the Board that the Waconia Lions Club proposed to donate \$2000 per year for the next ten years in honor of Waconia community member, Will Yetzer and his dedication to youth and literacy. This donation would go towards the Summer Reading Program and it was requested that the program at Waconia be named the Will Yetzer Summer Reading Program.

J. Weygand / B. Colhapp moved to accept the Waconia Lions proposal to honor Will Yetzer by naming the Waconia Summer Reading Program the Will Yetzer Summer Reading Program. Passed unanimously.

Unfinished and New Business:

6.1 Minnesota Library Association Conference Reports

Director Hoks presented the Minnesota Library Association Conference reports highlighting some non-manager comments about what was the most valuable thing the attendees learned from the conference and what could be immediately put into practice.

6.2 Teen Read Week Report – Paul Ericsson

Youth Services Team Manager Liaison Paul Ericsson presented the Teen Read Week report and focused on three key elements of the program: 1) teen fine waiver, 2) teen bookmark contest winner Amanda Dressel from Watertown, and 3) teen shelfie contest.

6.3 League of Women Voters of Eastern Carver County update

Director Hoks presented thank you letters and some statistics from the League regarding the information tables scheduled at each library with the objective to help register voters and provide voting information.

6.4 Foundation Barnes and Noble Fundraiser update

Director Hoks shared a flyer advertising the Barnes and Noble fundraiser on November 20th from 1-6 with events during the day. The funds raised will go to print collection replacement.

Administrative Reports

7.1 Budget Update

A current budget report was presented and reviewed.

7.2 Library Director

Director Hoks called attention to Chaska Library Friends member Mary Kvitek's award from the Minnesota Association of Library Friends (MALF). She also reported that the Foundation winetasting event held October 27th raised funds of \$1,050 which will support the Library's collection of Book Club in a Bag kits

7.3 Team Updates – Collection – Kristin Hahn

Collection Team Chair Kristin Hahn reported on the Team's activities for the past year including a review of Hoopla and other alternative collection formats and material access avenues, funding sources and collaborations.

Trustee and Commissioner Reports:

Branch Reports were submitted in Board Packet.

Service of the Month:

Information about the November Service of the Month – “Youth Services and Early Literacy Storytimes” was submitted in Board Packet.

Media Packet:

The Media Packet with the December 2016 Calendar and copies of press materials was submitted in the Board Packet.

Adjournment:

G. Kuhrt / B. Colhapp moved to adjourn meeting at 5:50 p.m. Passed unanimously.

Respectfully submitted by Janet Karius for James Weygand, Secretary